

# **Information on personal data processing related to membership in Open-source Aliance z.s.**

## **A. The administrator**

The administrator of personal data is Open-source Aliance z.s., ID: 080 88 543, with registered offices at Na Pankráci 1683/127, 140 00 Prague 4 – Nusle, registered in the Register of Associations maintained by the Municipal Court in Prague under file No. L 71855 (hereinafter, the "OA" or "we").

## **B. The purposes and legal grounds for processing**

We process personal data of OA members and membership applicants if the applicant is a legal person, as well as of persons representing this legal person or, if relevant, OA sponsors and partners (hereinafter, "**member**" or "**you**"). We process personal data for the following purposes:

- a) internal administration needs and the creation of statistics and records on the basis of our legitimate interest involving, above all, the keeping of our internal OA agenda, including the registration of members and membership fees, assessment of membership applications, internal communication and keeping records of meetings and decisions of OA bodies;
- b) protection of legal entitlements, on the basis of our legitimate interest, which consists in the protection of our rights or, if relevant, rights of third persons, and in the prevention of damage;
- b) protection of legal entitlements on the basis of our legitimate interest, which consists in the protection of our rights or the rights of third parties and the prevention of damage;
- c) commercial communications on the activities and events held by OA on the basis of our legitimate interest, which consists in the promotion of OA's activity;
- d) to inform about the course of events held by OA on the basis of our legitimate interest, which is consistent with the promotion of OA's activity;
- e) the creation of a profile on OA's website for promotion purposes on OA's website or in social media on the basis of consent granted by you;
- f) fulfilment of legal obligations, especially those dealing with accounting, taxation and association law;

## **C. Processed personal data and storage period**

For the purposes mentioned above, we process our members' identification data and contact details, data about the members' participation in OA and other data provided by them.

We store personal data

- a) for the purposes under a) and b) above, for a period necessary to implement the rights and obligations resulting from the contract concluded and throughout the limitation period (at least 15 years after the termination of an OA membership, if a membership was not entered into, at least 3 years from the rejection of the application), entitlements resulting from or related to this contract extend for another 1 year with regard to the protection of our legal rights. In the case of the initiation of court, administrative or other proceedings, we will process personal data in the necessary scope for the entire duration of such proceedings;

- b) for purposes under c) and d) above throughout the duration of an OA membership;
- c) for the purpose under e) above until the revocation of the consent;
- d) for the purpose under f) above throughout the duration of the legal obligations; usually, however, no longer than for 10 years.

## **D. Who processes personal data and who do we provide it to?**

All of the personal data mentioned above is processed by us as the administrator. This means that we define the purposes, set out above, for which we collect your personal data; we determine the means of its processing and we are responsible for the processing being done correctly.

To process personal data, we also use services of companies that process personal data at our request (processors). They are primarily:

- a) providers of information systems and technical infrastructure.

## **E. Which rights do you have in personal data processing?**

Just as we have our rights and duties in the processing of your personal data, you too have certain rights in the processing of your personal data. These rights include:

### **E. 1 Right to access**

Simply put, you have the right to know what data we are processing about you, for what purpose, for how long, where we obtained your personal data, who we provide it to, who outside of us processes it, and what other rights you have related to the processing of your personal data. You have been informed of all this in this document. If, however, you are not sure which personal data related to you we are processing, you can ask us for confirmation of whether or not personal data pertaining to you has been processed by us and, if it is, you have the right to access this data. Within your right to access, you can ask us for a copy of the personal data processed; we will send you the first copy free-of-charge and any following copies for a fee.

### **E. 2 Right to correction**

To err is human. If you discover that the personal data we process about you is incorrect or incomplete, you have the right to its correction or supplementation by us without undue delay.

### **E. 3 Right to deletion**

In some cases, you have the right to the deletion of your personal data by us. We will delete your personal data without undue delay if one of the following reasons applies:

- a) We no longer need your personal data for the purposes which we have been processing it,
- b) you use your right to raise an objection to the processing (see the section "The right to raise an objection against processing" below) of personal data which we process on the basis of our legitimate interests and we find that we no longer have such legitimate interests justifying the processing, or
- c) it is revealed that the personal data processing performed by us ceased to comply with generally binding legislation.

Please bear in mind that even if just one of these reasons is invoked, this does not mean that we will immediately delete all of your personal data. This right shall not apply if the processing of your personal data is necessary for:

- a) the fulfilment of our legal obligations,
- b) the purposes of archiving, scientific or historical research or statistical purposes, or
- c) the determination, enforcement or defence of our legal entitlements.

#### **E. 4 Right to processing restriction**

In some cases, in addition to the right to deletion, you can also use the right to the restriction of personal data processing. This right enables you, in certain cases, to demand that your personal data should be marked, and that this data should not be a subject of any further processing operations – not indefinitely, however (such as in the right to deletion), but for a limited period of time. We must restrict the processing of personal data when:

- a) you contest the correctness of your personal data until we agree upon which data is correct,
- b) we process your personal data without sufficient legal basis (i.e. beyond what needs to be processed), but before the deletion of such data you prefer their mere restriction (e.g. of you expect to provide us with such data in the future in any case,
- c) we no longer need your personal data for the processing purposes mentioned above, but you require it to determine, enforce and defend your legal entitlements, or
- d) you raise an objection to the processing. The right to an objection is described in detail in the section "Right to raise an objection" below. While investigating whether your objection is legitimate, we are obliged to restrict the processing of your personal data.

#### **E. 5 Right to transferability**

You have the right to obtain, from us, all personal data which you provided to us and which we process on the basis of performing our contract. Your personal data will be provided to you in a structured, commonly used and machine-readable format. In order for us to easily transfer the data on your request, it can only be data that we have automatically processed in our electronic databases. Therefore, we cannot always and under all circumstances transfer all the data you have entered in our forms (e.g. your original signature).

#### **E. 6 Right to raise an objection to processing**

You have the right to raise an objection to the processing of personal data performed on the basis of our legitimate interest. Because our activities are not marketing-based, we will stop processing your personal information unless we have serious legitimate reasons for continuing such processing.

#### **E. 7 Right to lodge a complaint**

The assertion of rights in the above-mentioned manner shall be without prejudice to your right to lodge a complaint with the Personal Data Protection Authority, in a manner set out below in the section "How to assert individual rights?" This right can be asserted especially if you believe that we process your personal information in a non-legitimate way or in conflict with generally binding legislation. A complaint against the processing of personal data carried out by us can be lodged with the Personal Data Protection Authority at Pplk. Sochora 27, 170 00 Prague 7.

#### **E. 8 How to assert individual rights?**

In all matters related to the processing of your personal data, whether they involve a question, asserting a right, or lodging a complaint concerning anything else, you can contact us at the following addresses:

a) by e-mail at: [info@osaliance.cz](mailto:info@osaliance.cz)

b) in writing at: Na Pankráci 1683/127, 140 00 Praha 4 - Nusle

We will deal with your request without undue delay, within a period of one month. In exceptional cases, especially in case of complex requests, we are entitled to extend this period an additional two months. We will naturally inform you about any such extension and its justification.